

## RPMC Online Prescription - Patient Registration Form

If you would like to register for this online service, please complete the form below and return it to the practice in person, **along with a valid form of identification, for example photo ID or your passport.**

Once you are registered, the practice will give you the information that will enable you to create a username and password.

Patient details	Please complete in BLOCK CAPITALS															
Patient forename																
Patient surname																
Date of birth	D	D	/	M	M	/	Y	Y	Y	Y						
Email address <b>This email address will be used by your practice to send you notifications and reminders.</b>																
Mobile number																
Signature																
Date	D	D	/	M	M	/	Y	Y	Y	Y						
Completing the form on behalf of the patient?																
Print forename																
Print surname																
Relationship to patient																
Signature																
Date	D	D	/	M	M	/	Y	Y	Y	Y						

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Staff use only																
Patient ID seen																
Type of ID																
Staff name																
Date	D	D	/	M	M	/	Y	Y	Y	Y						

### **About Restalrig Park Medical Centre Online Services**

We offer an online service for our patients, so you can order your repeat prescriptions online at your convenience.

### **Request your repeat prescriptions online**

Request your repeat prescriptions quickly online by logging into your account and simply ticking the appropriate boxes, allowing a minimum of 48 hours for processing. You can review the progress of your repeat prescriptions and any message that the practice may have sent to you.

### **Passwords**

It will be your responsibility to keep your login details and password safe and secure. If you know or suspect that your record has been accessed by someone that you have not agreed should see it, then you should contact the surgery immediately. Your account will be inactivated and you will be required to set up a new account with the new login details.

### **Shared Email Address**

We strongly advise against the sharing of email addresses between friends and family members. We recommend that for online access, each family member 16 years and over, has an individual email address registered with the practice.

Should you choose to register for online services with a shared email address, you must be aware that Restalrig Park Medical Centre cannot protect any information you provide against access from the other users of your email address, nor can Restalrig Park Medical Centre prevent other users of your email address from viewing, or receiving emails from the practice intended for you.

### **Children and Patients with Incapacity**

Children under 16 years and patients with incapacity can be registered with a parent's, or guardian's email address. Restalrig Park Medical Centre will deactivate online access for any child sharing an email address with a parent, or another person when they reach the age of 16 years, at the latest. They can then re-register for online services with the surgery using an email address of their own.

### **Abuse of the System**

The practice reserves the right to remove online service access for anyone that does not use it responsibly.

### **Contact**

If you forget your password, or have any questions, please contact reception on 0131 454 2110.